

CUTPL Board Meeting Minutes August 15, 2023

Time: 7:00 pm
Place: North Meeting Room, CUTPL

Call to Order and Pledge of Allegiance

Meeting was called to order by President Githens at 7:05 p.m.

Members/Attendance: Pam Amick, Mary Banfield, Karen Boland, Chris Gamel, Bill Githens, Paul Liette, Marty Oosterbaan. Others Present: Cathy Thomas – Treasurer, Laura Jones – Director.

Quorum established. New board member Chris Gamel was welcomed to the board. Chris is an instructor at the Academy in AP Biology. He is a California native and has lived/worked in California, Texas, Utah and Indiana. Chris studied at Texas A&M and has interests in wildlife research and photography.

Agenda approval: Motion to approve the agenda made by Paul, seconded by Pam.
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Secretary's Report: Minutes for the July 18, 2023 board meeting were sent to members in advance, reviewed, revised and reissued. Motion to approve the meeting minutes for July made by Paul and seconded by Pam. Motion passed with 6 votes, Chris Gamel abstaining.

Treasurer's Report: Cathy Thomas walked the board through the monthly financial packet and, with budget season approaching, spent some time covering the statutory requirements and our current year working budget projections. Cathy noted that final payment on the lease bonds will occur in December 2023, and we will have debt service only on the general obligation bonds in 2024. Over the next month we will focus on the DLGF approved budget. The actual working budget will be put together closer to the end of the year.

We will beat our operating revenue projection in 2023 because of the increase in interest rates. We are experiencing the projected reduction in local income tax (LIT) revenue. LIT revenue is down \$59K since 2021.

The operating and reserve funds remain strong. Receipts for July were \$28,839 higher than expected. Expenses were \$48,797 lower than expected driven by a positive variance in salary and related items. The positive expense variance is expected to hold through 2023.

The bond ledger also continues to reflect the positive impact of the move of funds to First Farmers from FNBM.

Total reconciled bank balances at June month end equal \$1,392,411.

Website page views are on a significant upward trend since the website refresh. Adult in-house programs and attendees are also up significantly since May.

Motion to approve the July 2023 allowance of accounts payable vouchers as reported made by Marty and seconded by Paul.
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Finance Committee Report:

No report. The Finance Committee did not meet in August. The next Finance Committee meeting will be on September 14th, at 10:30 a.m. in the small meeting room. .MSC

Revised August 21, 2023

CUTPL August Board Meeting Minutes (cont.)

Policy Committee Report:

No report. The policy committee did not meet in August.

Facilities Committee Report:

No report. The facilities committee did not meet in August. The next meeting of the facilities committee will be September 7th at 4 p.m. in the small meeting room.

Bond Update:

Parking Lot Re-Seal Update – We are waiting for the provider to schedule the service.

Meeting room furniture should be arriving in mid-September

Director's Report:

Projects & News

The Public Hearing for the 2024 Budget will be at the September Board Meeting.

Public Libraries in our state and even in our own county are facing serious material challenges right now, and it is important that our library board is prepared to handle them appropriately. Regional Board Trustee training by the Indiana State Library is taking place on next Tuesday 8/22 at 2 PM here at CUTPL. We have 18 attendees from 7 different library systems thus far, and there are still plenty of spots. All board members are encouraged to attend.

Programs & Events

A Community Input Session was held on 8/1/23 in which Arkos Design presented two design options for the upcoming library refresh project.

Our Blood Drive on 8/3 was very successful. We had 25 donors, 23 pints collected, and 66 potential lives saved. The Red Cross has asked if CUTPL will be a regular host for 2024, so we are going to work with them to coordinate once we have a set plan for the refresh and know when our meeting rooms will be available.

The DLGF Budget Workshop is Monday, August 21st at 11:30 AM in the small meeting room, if anyone would like to join.

Coming up on August 22nd at 6:30 PM, we'll be hosting an Adult Program called Bad Art Night. Attendees will have the chance to make a truly terrible work of art with fellow artistic rebels and non-creatives, then enter their worst piece in our Bad Art Exhibit. Art supplies, inspiration, and refreshments are provided.

The next Book Talk with Librarian Laura will be September 12th at 4 PM.

Stories & Stones Cemetery Walk will take place Saturday, September 16th at 1 PM at the Culver Masonic Cemetery.

CUTPL August Board Meeting Minutes (cont.)

Unfinished Business

Exterior Building Power Wash, Window Wash, & Concrete Wash Revised Quote from Hometown Power Wash – The original quote has been revised to clean with only hot water, no soap or chemicals due to runoff draining directly into Lake Max. This quote is more expensive than the original because it will take a lot more time and detailed work to get the building, concrete, and exterior windows clean. He will be using lifts to be able to get close to the building in order to get the best clean.

Motion to approve the revised quote from Hometown Power Wash was made by Marty and seconded by Chris.

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New Business

Library Refresh Design Options

Sally & Jeff Anglemeyer with Arkos Design presented the design options for the interior library refresh project. After discussion, a motion to move forward on Option B was made by Marty and seconded by Paul. Vote had 4 ayes and two abstentions – Pam and Karen. From here this option will be fleshed out and an opinion on costs will be provided to the board by Arkos Design.

Resolution to Reduce LIRF and Rainy Day Funds.

Appropriations for these two funds for 2023 are being reduced to zero in order to allow these funds to be budgeted for 2024. Both funds have not been tapped in 2023 to date, and are not expected to be drawn upon for the remainder of 2023. A motion was made by Karen to reduce the LIRF and Rainy Day reserve fund appropriations to zero, seconded by Paul. .MSC

Materials Declared Excess.

After review and discussion, a motion to accept the Materials Declared Excess report was made by Paul and seconded by Pam.

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Public Comment: None.

Trustee Comments:

All the board members welcomed Chris Gamel to the board.

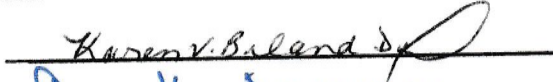
CUTPL August Board Meeting Minutes (cont.)

Adjournment: Motion to adjourn made by Paul and seconded by Pam.
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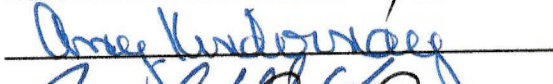
Meeting adjourned at 8:01 pm.

Minutes taken by Marty Oosterbaan

Karen Boland



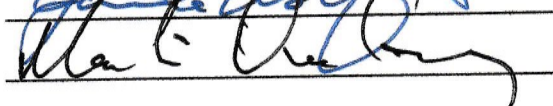
Amy Kindernay



James Wolf



Martin Oosterbaan



Board Approval: 9/19/23